

**Remote E-Voting Notice**

**Dear Debenture holders,**

NOTICE is hereby given that pursuant to the provisions contained in Debenture Trust Deed (“DTD”), Information Memorandum (“IM”) and in accordance with applicable provisions under Companies Act, 2013 and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, it is proposed to prepay fully paid-up, rated, listed, senior, unsecured, redeemable, taxable, non-convertible debentures issued and allotted under ISIN: INE516Q08281.

Pursuant to provisions of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Board of Directors at their meeting held on Monday, February 05, 2024, has inter-alia considered and approved prepayment of Non-Convertible Debentures (NCDs) as per the clause in Information Memorandum, subject to approval of debenture holders, debenture trustees and stock exchange (“necessary approvals”) as mentioned below:

|  |  |
|--|--|
| <b>ISIN</b>                                | INE516Q08281   |
| <b>Redemption Amount</b>                   | Rs. 50 Crores plus accrued interest as on date of redemption |
| <b>Prepayment/Early Redemption penalty</b> | 2% (Two Percent) on the principal amount prepaid.            |

As per the provisions of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“SEBI LODR”), it is required to take consent from the debenture holders of not less than three-fourths, by value of holders of debentures.

On receipt of necessary approvals, prepayment penalty of 2% on the outstanding principal amount will be paid with outstanding face value and accrued interest.

The record date for the payment will be determined after receipt of approval of BSE. The same will be duly intimated to the Stock Exchanges as per regulation 60 of SEBI LODR. Payment will be made on the succeeding business day of record date.

The Notice is being sent to the debenture holders at the email IDs who have registered their email IDs with Depository Participant on or before Friday, February 02, 2024.

Physical copies of the Notice are being sent to those debenture holders who have not registered their email IDs with Depository Participant on or before Friday, February 02, 2024, at their registered addresses, by registered post/ speed post/courier.

In light of the above, we request you to grant your consent to the proposed prepayment by communicating assent or dissent through the remote e-voting system.

The debenture holders are requested to read the instructions as given in the notes to this Notice in order to cast their vote through e-voting as per the facilities arranged by the Company in this behalf. E-voting will commence on Friday, February 23, 2024 at 9.00 a.m. (IST) and will end on Monday, February 26, 2024 5.00 p.m. (IST).

The e-voting platform will be blocked by the NSDL thereafter on Monday, February 26, 2024 at 5.00 p.m. (IST).

Pursuant to the resolution of Board of Directors dated February 05, 2024, Mr. Gautam R. Mallaya, Practicing Company Secretary have been appointed as the Scrutinizer for conducting and scrutinizing the e-voting process in accordance with the law and in a fair and transparent manner.

The Scrutinizer will submit a report to the Managing Director/Company Secretary, or any person authorized by him/her in writing, after the completion of the scrutiny of the votes cast through e-voting.

The said result will be announced by the Managing Director or any Director authorized for this purpose or the Company Secretary within 48 hours of the closure of voting, i.e. Wednesday, February 28, 2024 at 5.00 p.m. and will be placed on the website of the Company and on the website of NSDL immediately viz. [www.evoting.nsdl.com](http://www.evoting.nsdl.com) and <https://asirvadmicrofinance.co.in/#> respectively, along with the scrutinizer's report.

The results will also be communicated to BSE Limited.

By order of the Board of Directors  
For Asirvad Micro Finance Limited

February 07, 2024  
Valapad, Thrissur

Sd/-  
Aparna Menon  
Company Secretary and Compliance Officer

**NOTES:**

1. The Notice is being sent to the debenture holders at their email IDs to those who have registered their email IDs with the Depository Participant on or before Friday, February 02, 2024. Physical copies of the Notice are being sent to those debenture holders who have not registered their email IDs with the Depository Participant on or before Friday, February 02, 2024, at their registered addresses, by registered post/ speed post/courier. The debenture holder(s) are required to communicate their assent or dissent through the remote e-voting system.
2. It is clarified that all the persons who are debenture holders as on Friday, February 02, 2024 (including those debenture holders who may not have received this Notice due to any reason) shall be entitled to vote in relation to the proposal specified in this Notice.
3. In case, mail is not received by any debenture holders due to any reason, the debenture holders (s) can download the Notice from the website of the Company/NDSL. The

debenture holder (s) may also write to Ms. Aparna Menon at her e-mail ID [sec@asirvad.in](mailto:sec@asirvad.in).

4. The Company is providing the facility of remote e-voting to its debenture holders which will enable them to cast their votes electronically. For this purpose, the Company has entered into an agreement with National Securities Depository Limited (“NSDL”) for facilitating voting through electronic means, as the authorized e-Voting agency. The facility of casting votes by debenture holders using remote e-voting will be provided by NSDL.
5. A person, whose name is recorded in the register of beneficial owners as a debenture holder, maintained by the Registrar (Link Intime India Private Limited) or the depository participant or the depositories, as a debenture holder as on the cut-off date i.e. Friday, February 02, 2024, only shall be entitled to avail the facility of voting through remote e-voting. Persons whose names are not recorded in the register of beneficial owners as a debenture holder, as on the cut-off date, should treat this Notice for information purposes only.
6. A debenture holder cannot exercise his vote by proxy on electronic voting.
7. The e-voting period commences on Friday, February 23, 2024 at 9.00 a.m. (IST) and ends on Monday, February 26, 2024 at 5.00 p.m. (IST). The e-voting module shall be disabled by NSDL for voting thereafter and voting shall not be allowed beyond Monday, February 26, 2024 At 5.00 p.m. (IST). Once the vote on the proposal is cast by the debenture holders, he/she shall not be allowed to change it subsequently or cast the vote again.
8. Pursuant to the resolution of Board dated February 05, 2024, Mr. Gautam R. Mallaya Practicing Company Secretary has been appointed as the Scrutinizer to conduct and scrutinize the remote e-voting process in accordance with law and in a fair and transparent manner.

9. The Scrutiniser shall, after the conclusion of e-voting, submit consolidated results along with the scrutiniser's report of the total votes cast in favour or against, if any, to the Managing Director/Company Secretary of the Company or a person authorised by him/her in writing, who shall countersign the same and declare the results within 48 hours from the conclusion of the voting, i.e. by Wednesday, February 28, 2024 at 5.00 p.m. (IST).
10. The results declared along with the Scrutinizer's Report, will be placed on the website of the Company and on the website of NSDL immediately viz. <https://asirvadmicrofinance.co.in/#> and [www.evoting.nsdl.com](http://www.evoting.nsdl.com) respectively. The results will also be communicated to the BSE.
11. The voting rights of debenture holder shall be in proportion to their debenture in the aforementioned ISIN of the Company as on the cut-off date. A person, whose name is recorded in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of voting through remote e-voting. Voting on the items included in the Notice cannot be exercised through proxy.
12. The Notice has been uploaded on the website of the Company at <https://asirvadmicrofinance.co.in/#>. The Notice is also disseminated on the website of NSDL (agency for providing the remote e-Voting facility) i.e. [www.evoting.nsdl.com](http://www.evoting.nsdl.com)
13. The proposal to prepay, if consented by the requisite majority, shall be deemed to have been approved on the last date specified by the Company for e-voting i.e. Monday, February 26, 2024
14. **THE INSTRUCTIONS FOR DEBENTURE HOLDERS FOR REMOTE E-VOTING ARE AS UNDER:**

**The remote e-voting period begins on Friday, February 23, 2024 at 09:00 A.M. and ends on Monday, February 26, 2024 at 05:00 P.M. The remote e-voting module shall be disabled by NSDL for voting thereafter. The debenture holders, whose names appear in the Register of**

Members / Beneficial Owners as on the record date (cut-off date) i.e. Friday, February 02, 2024 may cast their vote electronically. The voting right of debenture holders shall be in proportion to their debenture in the ISIN INE516Q08281 of the Company as on the cut-off date, being Friday, February 02, 2024.

**How do I vote electronically using NSDL e-Voting system?**

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

**Step 1: Access to NSDL e-Voting system**

**Login method for e-Voting for Individual debenture holders holding securities in demat mode**

Individual debenture holders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Debenture holders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual debenture holders holding securities in demat mode is given below:

| Type of debenture holders  | Login Method   |
|--|--|
| Individual debenture holders holding securities in demat mode with NSDL. | 1. Existing <b>IDeAS</b> user can visit the e-Services website of NSDL Viz. <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> either on a Personal Computer or on a mobile. On the e-Services home page click on the " <b>Beneficial Owner</b> " icon under " <b>Login</b> " which is available under ' <b>IDeAS</b> ' section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on " <b>Access to e-Voting</b> " under e-Voting services and you will be able to see e-Voting page. Click on company name or <b>e-Voting service provider</b> |

- i.e. NSDL and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period.
2. If you are not registered for IDeAS e-Services, option to register is available at <https://eservices.nsdl.com>. Select “Register Online for IDeAS Portal” or click at <https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp>
  3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon “Login” which is available under ‘Shareholder/Member’ section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or **e-Voting service provider i.e. NSDL** and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.
  4. Debenture holders can also download NSDL Mobile App “NSDL Speede” facility by scanning the QR code mentioned below for seamless voting experience.

**NSDL Mobile App is available on**



App Store



Google Play



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|---|--|
| Individual debenture holders holding securities in demat mode with CDSL | <ol style="list-style-type: none"> <li>1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi / Easiest are requested to visit CDSL website <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on login icon &amp; New System Myeasi Tab and then use your existing my easi username &amp; password.</li> <li>2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting &amp; voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.</li> <li>3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on login &amp; New System Myeasi Tab and then click on registration option.</li> <li>4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.</li> </ol> |
|---|--|



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| Individual debenture holders (holding securities in demat mode) login through their depository participants | You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. |
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**Important note:** debenture holders who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

**Helpdesk for Individual debenture holders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.**

| Login type  | Helpdesk details   |
|---|--|
| Individual debenture holders holding securities in demat mode with NSDL | Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a> or call at toll free no.: 022 - 4886 7000 and 022 - 2499 7000             |
| Individual debenture holders holding securities in demat mode with CDSL | Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at 022-23058738 or 022-23058542-43 |

## **Step 2: Cast your vote electronically on NSDL e-Voting system.**

### **How to cast your vote electronically on NSDL e-Voting system?**

1. After successful login at Step 1, you will be able to see all the companies “EVEN” in which you are holding debenture and whose voting cycle is in active status.
2. Select “EVEN” of company for which you wish to cast your vote during the remote e-Voting period and casting your vote.
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of debenture for which you wish to cast your vote and click on “Submit” and also “Confirm” when prompted.
5. Upon confirmation, the message “Vote cast successfully” will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the proposal, you will not be allowed to modify your vote.

### **General Guidelines for debenture holders**

1. Institutional debenture holders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to [grmkcs@gmail.com](mailto:grmkcs@gmail.com) with a copy marked to [evoting@nsdl.com](mailto:evoting@nsdl.com).
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the “[Forgot User Details/Password?](#)” or

“[Physical User Reset Password?](#)” option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com) to reset the password.

3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for debenture holders and e-voting user manual for debenture holders available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on toll free no.: 022 - 4886 7000 and 022 - 2499 7000 or send a request at [evoting@nsdl.com](mailto:evoting@nsdl.com).

**Process for those debenture holders whose email ids are not registered with the depositories for procuring user id and password and registration of e mail ids for e-voting:**

1. Please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to [cs@asirvad.in/sec@asirvad.in](mailto:cs@asirvad.in/sec@asirvad.in). If you are an Individual debenture holders holding securities in demat mode, you are requested to refer to the login method explained at **step 1** i.e. **Login method for Individual debenture holders holding securities in demat mode is.**
2. Alternatively, debenture holders may send a request to [evoting@nsdl.com](mailto:evoting@nsdl.com) for procuring user id and password for e-voting by providing above mentioned documents.
3. Individual debenture holders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. debenture holders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.